

Application Process:

Welcome to the Alaska Village Initiatives Tribal Conservation Grant Program. Through funding from the Native American Agriculture Fund, we are offering grants to Tribal Conservations Districts or organizations seeking to establish a TCD. Grant amounts range from \$5000 up.

The grant cycle is open, and runs initially for two years (01/2019-12/31/2020).

Criteria:

- Tribal Conservation District
- Forming TCD Organizations (Must be registered with ATCA)
- Can be used as match funds for other funding opportunities
- Have matching funds or in-kind contributions for Tier 2 Grants

Application Requirements:

- What are the project goals?
- What are the project milestones?
- Who is working on the project?
 - What are the qualifications? Personnel, consultants and contractors must be able to be verified as qualified.

If approved:

- Reporting dates
 - Monthly – Tier 2 Grants
 - Quarterly – Tier 1 Grants
 - Yearly – All
- What do our reports require?
 - Financial Reporting with Narrative
 - Milestones Achieved
 - If not, what are the barriers and plan to overcome the issue?
 - Goals Achieved
 - If not, what are the barriers and plan to overcome the issue?
 - Plan for sustainability

Types of Grants

Tier One:

- Start up and administration grants.
- Projects typically 12 months or less in duration. Extensions may be granted with explanation.
- Grants for TCD or Organizations starting a TCD
- Can be utilized for:
 - Administration
 - Start Up of a TCD
 - Staffing*
 - Office Equipment Purchases
 - Technology Purchases
 - Project Planning
 - Training
 - Staff Training
 - Board Training
 - Strategic Planning
- Those that successfully complete Tier One projects are qualified for Tier Two.

Tier Two:

- Must have capabilities that Tier one provides.
- TCD may apply for Tier One and Two simultaneously
- All projects must be completed within 24 months, extensions allowed with explanation
- TCD in operations for a minimum of three years or meet all tier one expectations.
- Tier two has to classes:
 - Class One:
 - Administration or planning based
 - Capacity Building
 - Range of \$10,000+
 - Timeline to complete project should be within 24 months. Extensions are allowable with explanation.
 - Class Two:
 - Project grants or two-year administration grants
 - TCD that have staff on payroll, established procedures, ECT
 - Can be utilized for (but not limited too):
 - Community gardens
 - Habitat conservation or restoration
 - Trail restoration
 - Stream bank/erosion restoration
 - Soil Data Research
 - Forestry Maintenance

- Habitat Maintenance
- Fisheries Projects
 - Value added projects
 - Infrastructure restoration
- Wildlife Project and Maintenance
- Farms
- Berry Patch Maintenance
- Traditional & Cultural Practices
- Innovative food security programs/projects

Applying for a grant:

1. Completed Grant Application Packet
 - a. Coversheet
 - b. Do not forget to sign
2. Project Narrative
 - a. History of Organization
 - b. Organization Mission, Goals, and Objectives
 - c. Programs or Services Provided
 - d. Organization Structure
 - i. Qualifications of those on the project
3. Project Narrative
 - a. Description of Need
 - i. Issue the project addresses
 - ii. Population served by project/organization
4. Description of Request
 - a. Project Narrative
 - b. Project Period – Length of time
 - c. Milestones of Project – Detail of activities to reach goals
 - d. Goals
 - e. Timeline
 - f. Additional Information you would like to have taken into consideration about the project.
5. Evaluation – How will you:
 - a. Measure the success of the project
 - b. Account for Sustainability
 - c. Timeline to Evaluate – Are you going to do this monthly, quarterly, yearly
6. Financials – Attachments
 - a. Budget Form
 - b. Explanation of fundraising to date – what are the matching funds and in-kind available
 - c. Audited or approved financial reports from previous FY
 - d. Annual Report – If applicable
 - e. List of Board Members
 - f. *Any other information you would like us to consider*